

Sailability NSW Child Safe, Child Friendly Policy. June, 2015

All Volunteers for Sailability NSW must have a Working With Children Check before they are allowed to work in a child-related role at branch or executive level. These WWC numbers are applied for by the Volunteer and verified by the employer for this purpose at their branch.

We want children and youth who participate in sailing to have a safe and happy experience. We respect our children, youth, volunteers, and students and all participants in our programs.

The name of the Policy is "Sailability NSW Child Safe, Child Friendly Policy."

The policy guides staff, volunteers and students on how to behave with the children in our organisation. The policy focuses on how we can promote the participation of children in our organisation, making it safe for them.

Sailability NSW supports the active participation of children in our organisation. We listen to the views of children, and their parents and carers. We respect their opinions and involve them in our decision making processes, especially about matters that affect them directly.

We promote respect and consideration for all staff, volunteers and students.

We support our volunteers and students as they go about their work.

All new staff, volunteers and students will receive a copy of our <u>Child safe</u>, <u>Child Friendly Policy</u>, our <u>Code of Conduct</u>, and our <u>Dealing With Complaints Process</u>. (Sailability NSW Constitution, 2015)

Sailability NSW maintains a rigorous and consistent recruitment, screening and selection process.

Our Dealing With Complaints process is outlined in the Constitution of Sailability NSW. (p7/8)

Communication. We hold regular information sessions for staff and participants. This policy will be discussed at Orientation and Training sessions. All participants and their carers joining our activity will receive a copy of this policy.

A review of this policy will take place every second year and incorporate comments and suggestions from any interested parties.